



**U.S. Customs and  
Border Protection**

Director Trade Compliance

Subject: Distribution of Informed Compliance Publications and Other Informative Documents

Dear

Our analysis of \_\_\_\_\_ importations under the Importer of Record  
Number (IOR) \_\_\_\_\_ during the period \_\_\_\_\_  
show that the top imported commodities fall under Harmonized Tariff Schedule (HTS)  
\_\_\_\_\_ with an entered values of \_\_\_\_\_  
\_\_\_\_\_ respectively representing \_\_\_\_\_ percent  
of the total entered value of \$ \_\_\_\_\_ for calendar year \_\_\_\_\_

As part of Customs and Border Protection's (CBP) responsibility for informed compliance under the Customs Modernization Act, under Title VI of the North American Free Trade Agreement Implementation Act (Public Law 103-182) the MOD Act, we are providing information to assist in taking steps to ensure future compliance.

Additionally, we are enclosing a DVD of selected CBP informed compliance publications to assist in understanding CBP's laws and regulations. These and other informed compliance publications may be found on CBP's web site  
<http://www.cbp.gov/trade/rulings/informed-compliance-publications>.

Informed Compliance Publications:

- Customs Value
- Tariff Classification
- Reasonable Care
- Recordkeeping
- Entry
- Bona Fide Sales & Sales for Exportation to the United States
- U.S. Customs and Border Protection Rulings Program
- ABC's of Prior Disclosure
- Customs Administrative Enforcement Process: Fines, Penalties, Forfeitures and Liquidated Damages
- Mitigation Guidelines: Fines, Penalties, Forfeitures and Liquidated Damages
- Customs Valuation Encyclopedia (1980 - 2010)
- Proper Deductions for Freight and Other Costs



U.S. Customs and Border Protection  
Office of Regulatory Audit  
Office of Trade

If there are any questions or  
please contact  
or by email to

representatives would like to schedule a meeting with us,  
by telephone at

Sincerely,

Office of Regulatory Audit  
Office of Trade

Enclosures:  
As described above

**Signature of Responsible Official Acknowledging Receipt of the Items Listed Above:**

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Signature

Printed Name

Title

Date